

ATTACHMENT (A)

Please submit the following information to be considered for Loss Mitigation Alternative Program.

1. Hardship letter (A detailed letter explaining what caused your financial problems).
2. Completed financial statement (form enclosed) Verification of all income you show in the income boxes. If you are currently working we need copies of your last two (2) pay stubs. Please make sure the Asset & Liability box is also completed.
3. Copy of your signed federal tax returns (including all schedules) for the last two (2) years.
4. Copy of your bank statements for the last three (3) months.

If you currently have a purchase offer, please forward the following documentation:

- Sales & Purchase Agreement (signed by buyer and you).
- Net Sheet or proposed Settlement Statement, showing itemized breakdown of all costs related to the sale transaction (i.e., realtor's commissions and closing costs).
- Listing Agreement(s).
- Copy of buyer's earnest money check deposit.
- Copy of buyer's loan approval letter.
- We will schedule for an Appraiser to conduct an inspection of your property.

Please provide the name and phone number of a contact person who can schedule the appointment and accompany the Appraiser:

Name: _____

Phone #: (_____)_____

- Other

If you do not presently have an offer, please forward the above documentation immediately as a purchase offer comes in.

Please send all the required information and documentation at the same time, if possible. After reviewing the completed package, in order to determine the best possible course of action, we may need to request additional information and documentation.

Our Toll Free number is 1-888-395-3997